

ANNEX 6



**NOTIFICATION OF COMPLETION OF A NATIONAL SMALL VESSEL  
CERTIFICATE OF COMPETENCY EXAMINATION**

**APPLICATION TO THE REGISTRAR FOR THE ISSUE OF A  
NATIONAL SMALL VESSEL CERTIFICATE OF COMPETENCY**

**A. PERSONAL PARTICULARS OF APPLICANT**

Surname:.....

First Names:.....

Identity Number:.....

Height:..... Eye Colour:..... Hair Colour:.....

Permanent Address: ..... Postal Address: .....

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Telephone No (H).....(W).....(Cell).....

Email Address:.....

Current certificate held ..... No. ....

**B. APPLICATION FOR A SMALL VESSEL CERTIFICATE OF COMPETENCY**

I, the applicant, hereby make application for examination towards the following grade of small vessel certificate of competency or endorsement, as applicable:

GRADE OF CERTIFICATE		Circle	√	
Skipper Inland Waters (Restricted)		<9m or ≥ 9m		
Skipper Inland Waters		<9m or ≥ 9m		
Day Skipper – Local Waters (Restricted)		<9m or ≥ 9m		
Day Skipper Category E		<9m or ≥ 9m		
Day Skipper Category C		<9m or ≥ 9m		
Day Skipper Category B		<9m or ≥ 9m		
Coastal Skipper		<9m or ≥ 9m		
Skipper Offshore		<9m or ≥ 9m		
TYPE OF ENDORSEMENT			√	
Commercial Dive Skipper Endorsement				
Passenger Vessel (Restricted) Endorsement				
Passenger Vessel (Unrestricted) Endorsement				
Surf Launching Endorsement				
Sailing Vessel Endorsement				
Commercial Night Endorsement (ALL Applications to be signed by Principal Officer.)				
Name and Surname of Applicant	Signature of Applicant	Date	Place	Fee Paid & Invoice Number

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Small Vessel CoC		



**APPLICATIONS MUST BE ACCOMPANIED BY THE FOLLOWING SUPPORTING DOCUMENTATION**

Grade Small Vessel Certificate of Competency or Endorsement	Skipper - Inland Waters (Restricted)	Skipper - Inland Waters	Day Skipper - Local Waters (Restricted) (<9m or ≥9m)	Day Skipper - Category E (<9m or ≥9m)	Day Skipper - Category C (<9m or ≥9m)	Day Skipper - Category B (<9m or ≥9m)	Coastal Skipper (<9m) [Cat B: Day and night]	Coastal Skipper (≥9 metres) (Pleasure <100GT)	Coastal Skipper (≥9 metres) (Commercial <25GT)	Skipper Offshore (<9 metres)	Skipper Offshore (≥9 metres) (Pleasure <100GT)	Skipper Offshore (≥9 metres) (Commercial <25GT)	Surf Launch Endorsement	Commercial Dive Skipper Endorsement	Sailing Vessel Endorsement	Passenger Vessel Endorsement (Un-restricted)	Passenger Vessel Endorsement (Restricted)	Commercial Night Endorsement (Signed by P.O.)
	Copy of ID Document		X		X	X	X	X	X	X	X	X	X	X	X	X	X	X
Minimum Age (18 for all commercial vessel CoC)		16		16	16	16	16	16	18	16	16	18	16	18	16	18	18	18
2x Photos		X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Medical from any Doctor*		X		X	X	X											X	
Medical on Prescribed Form* (Annex 17)								X		X	X							
SAMSA Medical* (Approved doctor)									X			X				X		
Doctor or Optometrist Eye test*					X	X											X	
SAMSA Eyesight test*									X			X				X		
Proof of experiential training (Sea or Inland)***		X		X	X	X	X	X	X	X	X	X	X	X		X	X	X
Liferaft (1 Day)							X		X	X								
Proficiency in Liferaft Course											X					X		
Elementary First Aid or Level II							X	X	X	X							X	
First Aid at sea								X			X					X		
Fire Fighting, Small V/Is (1 Day course)							X		X	X							X	
Fire Fighting (2 Day course)								X			X					X		
R/T Certificate							X	X	X	X	X					X		
Endorsements	Surf Launch Exam												X					
	Dive qualification or exam													X**				
	Sailing Exam (SAS)														X			
Written Motivation															X	X	X	
Other documents																		

\*See SAMSA policy regarding eyesight and medical tests for further guidance.

\*\* See SAMSA policy regarding alternative requirements for the Commercial Dive Skipper endorsement.

\*\*\* See SAMSA policy regarding the duration of experiential training. Supply accredited training institution pass certificate, if applicable.

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**EXAMINERS REPORT**

**C. NATIONAL CERTIFICATE TO BE ISSUED**

(Indicate which certificate and/or endorsement the candidate is to be issued)

- Skipper Inland Waters (Restricted)\* <9m or ≥ 9m (Wording details below)
- Skipper Inland Waters <9m or ≥ 9m (Wording details below)
- Day Skipper – Local Waters (Restricted)\* <9m or ≥ 9m (Wording details below)
- Day Skipper Category E <9m or ≥ 9m (Std wording)
- Day Skipper Category C <9m or ≥ 9m (Std wording)
- Day Skipper Category B <9m or ≥ 9m (Std wording)
- Coastal Skipper <9m or ≥ 9m (Std wording)
- Skipper Offshore <9m or ≥ 9m (Std wording)
- Commercial Dive Skipper Endorsement (Std wording)
- Passenger Vessel (Restricted) Endorsement\*
- Passenger Vessel (Unrestricted) Endorsement \*
- (Passenger endorsements may include a night endorsement, provide details below)
- Surf Launching Endorsement (Details below)\*
- Sailing Vessel Endorsement (Std wording)
- Commercial Night Endorsement (Details below)\*(TO BE SIGNED BY THE P.O. ONLY)

\*Details of any restrictions (as per policy document) on those national certificates indicated above:

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**C. The following copies of documentation are submitted in support of the application**

- 1) Valid Identity Document and two photographs.
- 2) Valid SAMSA or optometrist’s eyesight test (If required)
- 3) Valid Medical or Doctor’s Certificate
- 4) Valid fire-fighting certificate (If required)
- 5) Valid liferaft certificate (If required)
- 6) Valid First Aid Certificate issued (If required)
- 7) Restricted Radiotelephone Operators Certificate issued by ICASA (If required)
- 8) Surf launching certificate ((If required)
- 9) Dive qualification (If required)
- 10) Sailing qualification (If required)
- 11) The prescribed fee.
- 12) Proof of experiential training (Inland or sea service)
- 13) Copy of approved training (required if a reduction of sea service is claimed)
- 14) Copy of Interim Certificate issued
- 15) Any other (e.g. SAS certificate, proof of pass issued by another examiner, Certificate issued by an accredited institution etc)

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**D. Exam Results**

<b>WRITTEN EXAM</b>	<b>SECTION</b>	<b>SECTION 1</b>			<b>SECTION 2</b>			<b>SECTION 3</b>		
	TOTAL MARKS ALLOTTED									
	PASS MARK	60%			60%			50%		
	MARKS OBTAINED									
	WRITTEN EXAM RESULT	Pass	Fail	Exempt	Pass	Fail	Exempt	Pass	Fail	Exempt
<b>ORAL EXAM</b>		Pass				Fail				
<b>PRACTICAL EXAM</b>		Pass			Fail			Exempt		
<b>EXAMINATION RESULT</b>		<b>COMPETENT</b>				<b>NOT YET COMPETENT</b>				

Examiner Declaration:

I, the examiner, hereby certify that I have checked the experiential training requirement (sea or inland waters) and audited the documents provided by the candidate and I am satisfied that the requirements of the National Small Vessel Examination Regime have been met for the desired grade of certificate or endorsement, and that the particulars contained therein are correct.

Furthermore, I certify that the candidate has been examined, in accordance with the National Small Vessel Examination Regime, and declare the applicant's results in the above table.

Where candidates have been found competent, I request the Registrar to issue the applicant with the applicable grade of certificate, as per the application and the interim certificate of competency.

[All applications must be submitted to the registrar, even those that have been found 'NOT YET COMPETENT'.]

Examiner Name and Surname	Examiner Signature	Examiner's SAMSA Number	Date	Place

**E. FOR SAMSA OFFICE USE ONLY**

Fee Received	Receipt No	Date

Registrar of Seafarers: Application Processing Details

Date Received	Date Processed	Clerk Name

**Notes (if applicable):**

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